# ROUTING AND RECORD SHEET

**SUBJECT:** (Optional)

**FROM:**
D/PPPM
5E58 Hqtrs.

STAT

**EXTENSION**

**NO.**

**DATE** 4 SEP 1980

| TO: (Officer designation, room number, and building) | DATE RECEIVED | DATE FORWARDED | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) |
|---|---|---|---|---|
| 1. DDCI 7E12, Hqtrs. | | | | Attached for your con-sideration (and for our discussion tomorrow) are proposals for: |
| 2. | | | | — a stipend/award allocation schedule |
| 3. | | | | — stipend/award procedures |
| 4. | | | | — a DCI stipend/award allocation memorandum to each Directorate/ODCI |
| 5. | | | | |
| 6. | | | | Harry E. Fitzwater |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. | | | | |
| 13. | | | | |
| 14. | | | | |
| 15. | | | | |
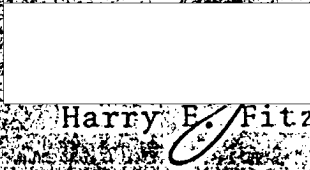
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FORM 610 USE PREVIOUS EDITIONS
1-79

3 September 1980

MEMORANDUM FOR:  Director of Personnel Policy, Planning,
                 and Management

VIA:             Deputy for Special Programs

25X1    FROM:    [                    ]
                 Chief, SIS Support Staff

25X1    SUBJECT: Proposed Annual Leave Policy on Retiring SIS
                 Officers Who Are Reemployed as Annuitants [      ]

25X1
25X1        1.   I was called today by [              ] Personnel Officer
25X1    for O/DCI. on behalf of [                    ] was in
25X1    [                ] office and in the process of signing an annuitant
        contract (six months?) following his retirement as an SIS officer
        on 29 August.  He wanted some immediate information on the status
25X1    of his annual leave. [        ]

            2.   I pointed out that while we had discussed this matter
        and had queried OPM on their policy for SES officers, no official
        policy decision had been rendered by D/PPPM.  However, due to the
25X1    immediacy of [          ] concern. I offered the following as my
25X1    best professional advice: [          ]

                 a.   The existing guidance on SIS leave permits an SIS
            officer who retires to be paid for all leave accrued in the
            current leave year, in addition to his beginning-of-year
            balance, without the requirement to "use-or-lose" 80 hours.

                 b.   OPM advises that an SES officer who leaves the SES
            for any reason including retirement and converts to a GS
            status is permitted to retain as his maximum leave balance
            the amount available on the day of his SES termination.

                 c.   Based on the above, an SIS officer should likewise
            be permitted to carry forward (and eventually be paid for)
            the leave balance as of the day of his SIS retirement.  If
            immediately rehired as a GS equivalent annuitant in a status
            permitting accumulation of annual leave, the officer would be
            obliged to use or lose all leave earned while in this contract
            status.

25X1
25X1    [                              ]                    [                    ]

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25X1      3. I reiterated to [        ] nd to [        ] who was also on the line) that this was my opinion and had not yet been confirmed by OPPPM. However, it does represent my considered

25X1    view on our proposed policy. I promised to advise [        ] as soon as a definite policy decision has been made.

25X1

Distribution:
  Orig - Addee
    1 - D/SP
    2 - SIS/SS

25X1  OPPPM/SIS/SS [        ]:pmk(3Sep80)